

# 2021-2022 St. Lawrence University Graduate Catalog

# **General Information**

## Graduate Study at St. Lawrence University

The department of education at St. Lawrence University offers opportunities for graduate study in leadership to full-time and part-time students. Many course offerings are scheduled for the convenience of those who wish to study or complete a graduate-level program while maintaining full-time employment in the area.

The department aims to provide an inspiring and demanding education in the liberal arts to students selected for their seriousness of purpose and intellectual promise. Because the liberal arts are the foundation for all education, those who educate must exercise, promote, and model liberal learning – broad knowledge of fields of inquiry throughout the disciplines, in-depth knowledge of a specific discipline, and specific knowledge and skills in pedagogy. The aim of the graduate program in leadership is to extend and enhance students' knowledge, skills, and habits of mind to the level of professional practice.

Students are advised to make an early decision if they intend to pursue a master's degree so that they will receive the full benefit of a planned program with an assigned advisor. An application for admission must be submitted prior to the completion of 12 semester hours of graduate study.

# **Degrees Offered**

In accordance with mandates of the New York State Board of Regents, St. Lawrence University offers a Master of Arts degree in Leadership. Students accepted in 2020 to the original Master of Education in General Education Studies in Leadership are assured reciprocity and course requirement compatibility with the new program plan.

# Accreditation, State Approval and Registration

St. Lawrence University is accredited by the Middle States Association of Schools and Colleges. All programs described in this Graduate Catalog are registered and approved by the New York State Education Department.

# Master's Degree Requirements

#### Admission.

Enrollment in graduate courses does not imply acceptance as a candidate for the master's degree. All candidates must follow the admissions procedures outlined in "Procedure for Admission to Graduate Study" on page 4.

#### **Correction of Deficiencies.**

In some cases, additional work for undergraduate or graduate credit, depending upon the level of the additional work prescribed, may be required to correct a candidate's deficiencies or to meet special requirements.

#### Time Limit.

Work for the master's degree must be completed within <u>six</u> years following the date of matriculation in the program. Under extenuating circumstances (for medical or other reasons impacting a student's ability to complete the degree requirements within six years), the student may request an extension. Procrastination is not considered an extenuating circumstance.

## Residency Requirements.

Candidates are encouraged to take all of their course work at St. Lawrence University. A minimum of 27 hours of work must be done at St. Lawrence University if a student is to meet the minimum requirements for the M.A. degree. Graduate students are not required to live on campus for any period.

# **Academic Policies and Procedures**

#### The Constitution of the Academic Honor Council

"The very spring and root of honesty and virtue lie in good education." -Plutarch

Article I - The Academic Honor Code: Responsibilities of the Student

All information contained in this article shall be printed on a card for St. Lawrence University students to sign. This card shall be retained as a record of compliance with the Academic Honor Code.

#### **Academic Honesty**

A major commitment of the University is "to the intellectual development of the student" (St. Lawrence University Aims and Objectives) which can be achieved only by strict adherence to standards of honesty. At St. Lawrence, all members of the community have a responsibility to see that these standards are maintained.

Consequently, St. Lawrence University students will not engage in acts of academic dishonesty as described below. A copy of the Academic Honor Policy Statement can be found in the Academic Dean's Office.

#### **Academic Dishonesty**

- 1. It is assumed that all work is done by the student unless the instructor/mentor/employer gives specific permission for collaboration.
- 2. Cheating on examinations and tests consists of knowingly giving, using, or attempting to use unauthorized assistance during examinations or tests.
- 3. Dishonesty in work outside of examinations and tests consists of handing in or presenting as original work, which is not original, where originality is required.

The following constitute examples of academic dishonesty:

- 1. Plagiarism: Presenting as one's own work the work of another person--words, ideas, data, evidence, thoughts, information, organizing principles, or style of presentation--without proper attribution. Plagiarism includes paraphrasing or summarizing without acknowledgment by quotation marks, footnotes, endnotes, or other indices of reference (cf. Joseph F. Trimmer, A Guide to MLA Documentation).
- 2. Handing in or presenting false reports on any experiment.
- 3. Handing in or presenting a book report on a book one has not read.
- 4. Falsification of records.
- 5. Supplying information to another student knowing that such information will be used in a dishonest way.
- 6. Submission of or presentation of work (papers, journal abstracts, oral presentations, etc.) which has received credit in a previous course to satisfy the requirement(s) of a second course without the knowledge and permission of the instructor/supervisor/mentor of the second course.
- 7. Knowingly making false statements in support of requests for special consideration or special timing in the fulfillment of course requirements.

Claims of ignorance and academic or personal pressure are unacceptable as excuses for academic dishonesty. Students must learn what constitutes one's own work and how the work of others must be acknowledged. Any student found guilty of academic dishonesty by the Academic Honor Council may have a letter placed in his or her permanent file.

#### **Classification of Students**

- 1. **Matriculated Students**. Regular students are those who have been formally admitted (matriculated) to a program leading to the master's degree or to one of the professional certification programs in effect at St. Lawrence University. Enrollment in course work does not automatically qualify one for admission to the graduate program. Students desiring to earn a degree should read carefully the directions, "Procedure for Admission to Graduate Study" below.
- 2. **Conditional Students.** Conditional students are those who have formally applied for admission to a graduate program but whose admission is contingent upon the satisfactory completion of a requirement or deficiency.
- 3. **Non-Matriculated Students**. Special students are those not formally matriculated in the master's degree program at St. Lawrence University. This category includes students from other institutions seeking graduate credit for transfer,

students completing specific course requirements, and students who wish to take graduate courses for personal enrichment.

## **Admission Requirements**

Admission to graduate study is based on an analysis of the candidate's undergraduate record and evidence of aptitude for advanced study and work in the field of endeavor. An application for admission must be submitted prior to the completion of 12 semester hours of graduate study. Candidates for admission must observe the following requirements:

- 1. The completed online Graduate Program Application.
- 2. A \$50 application fee. (This fee is waived for employees of the University.)
- 3. A cover letter introducing your interests and fit for the program (optional).
- 4. A three-part Statement of Purpose, four pages maximum, answering the following questions:
  - a. Why do you wish to study leadership at a liberal arts university?
  - b. What preliminary Master's thesis or project do you have in mind? Or, considering the program requirements and course offerings, what are you most passionate about studying at St. Lawrence?
  - c. Describe the most transformative leadership experience you have had in your life. How did it change you and your motivations for continuing with leadership graduate study or a related career in leadership?
- 5. An up-to-date resume or C.V.
- 6. An **official** transcript verifying the minimum of a bachelor's degree from an accredited institution. The preferred method of delivery is in a sealed envelope directly from the college/university or a third-party digital transcript service.
- 7. An undergraduate 3.0 GPA is required for full admittance; however, provisional admittance may be considered for applicants that demonstrate academic promise.
- 8. Two current academic letters of recommendation attesting to your aptitude for graduate study.
- 9. A research or academic writing sample (optional).
- 10. GRE exam results (optional).
- 11. Results of the TOEFL test may be required for those students whose first language is not English.
- 12. Proof of MMR and COVID immunizations. A meningococcal meningitis waiver must be signed if you have not received the vaccination. Forms are available in the Office of Graduate Studies, Atwood Hall, Room 35.

Note: ITEM 1 must be submitted before all other information.

St. Lawrence University does not offer rolling admissions. As such, the Graduate Admissions Committee will only meet to review applications *after* each posted deadline. **Decisions should be expected within one to two weeks after each deadline**. Selected students will then receive, by email, an official acceptance letter and a checklist of items to prepare for the upcoming semester, including matriculating and registering for classes.



#### **Application Deadlines**

**June 1** – Priority/Early Decision Deadline for <u>fall</u> semester matriculation

**August 1** – Final Application Deadline for <u>fall</u> semester matriculation

**January 1** – Final Application Deadline for spring semester matriculation. (For previously non-matriculated students only. No new applications are accepted mid-year, in keeping with our graduate cohort model.)

All required application material must be received by midnight of the deadline date. Any late applicants wishing to enroll in coursework courses for the upcoming semester, but having missed the official deadline for that semester, must complete the Procedures for Enrolling as a Non-Matriculated Student. Partial or incomplete applications will *not* be submitted to the Graduate Admissions Committee for review. Please note that any affiliation with St. Lawrence University or university employee does not guarantee admission into the graduate program. The admissions process is selective.

All application material must be submitted online or to the Graduate Admissions Specialist, Erin Basford. Admissions questions may also be directed here:

Office of Graduate Studies
Atwood Hall, Room 35
<a href="mailto:education@stlawu.edu">education@stlawu.edu</a> | (315) 229-5061

## **Foreign Students**

In order to study at the university, international students must contact the Office of International Student Services to begin the process of receiving approved documentation. It is the responsibility of the student to work with that office to ensure proper enrollment. Upon successful admission to the graduate program, the Education Department will forward the required documentation to the Office of International Student Services. For more information contact:

Tsewang Lama
Coordinator Int'l Student Services
Student Center
tlama@stlawu.edu | (315) 229-5552

#### **Transfer of Credits**

St. Lawrence University will review up to (6) credits, for possible transfer, provided:

- they are from an accredited institution.
- they were completed within 10 years prior to the date of matriculation OR they were taken during completion of the SLU degree.
- a grade of at least "B" was earned.
- they have not already been applied to a previously completed degree of any other level (undergraduate or graduate).



If students wish to transfer more than (6) credit hours, they must petition for an exception. A course description and official transcript demonstrating the final grade is required for approval. If acceptable, credits will be applied to the students' SLU academic record.

#### Assignment of Adviser

Each student admitted to the program of study will be assigned an advisor who will assist in course planning and evaluating progress. It is the student's responsibility to arrange for a conference with his or her adviser at the earliest opportunity to clarify requirements and outline the program of study.

All courses taken, including those chosen as electives, extension and transfer courses from other universities, must be approved by the student's adviser. All substitutions or exceptions must be approved by the department chairperson. It is also the responsibility of the student to consult with their adviser about any proposed change in the program and about their progress toward degree completion.

#### **Financial Assistance**

Information about specialized coaching assistantships in St. Lawrence University's Department of Intercollegiate Athletics and Recreation may be secured by contacting the Augsbury Physical Education Center, 315-229-5421. These graduate assistantships carry tuition remission benefits for graduate courses in education. For information regarding loans, state or federal loan forgiveness programs, work-study opportunities and other financial aid, contact the Associate Director of Financial Aid, Payson Hall, St. Lawrence University, Canton, NY 13617, 315-229-5265.

# **University Resources**

# **Writing Center**

The Munn Center for Rhetoric and Communication's WORD (Writing, Oral Communication, Research and Design) Studio offers writing assistance to all students including graduate students. For additional information, visit <a href="http://www.stlawu.edu/word-studio">http://www.stlawu.edu/word-studio</a>.

# Peterson Quantitative Resource Center (PQRC)

To support students as they grow and develop their quantitative abilities, the Peterson Quantitative Resource Center (PQRC) offers mathematical, statistical and computational help in support of both course work and research. For additional information, visit <a href="http://www.stlawu.edu/pqrc">http://www.stlawu.edu/pqrc</a>.

# **Libraries and Information Technology**

The St. Lawrence University libraries and information technology division supports and participates in the learning, teaching, research, and creative endeavors of students, faculty, and staff. For more information, visit <a href="https://www.stlawu.edu/library/">https://www.stlawu.edu/library/</a> and <a href="https://www.stlawu.edu/it/">https://www.stlawu.edu/it/</a>.

# **General Regulations**

## **Registration for Courses**

Registration for graduate coursework is done online through APR 2.0. For graduate courses during the summer, consult the Summerterm program listing available online. Graduate registration dates will be announced on the Registrar's Office website. Visit the APR 2.0 website at <a href="https://www.stlawu.edu/apr2">https://www.stlawu.edu/apr2</a> for more information.

#### **Course Load and Credit Hour Limits**

- Graduate student **full-time** status during the fall and spring semester(s) = 9 cr. hrs.
- Graduate student **part-time** status during the fall and spring semester(s) = 6 cr. hrs.

Graduate students may not enroll in more than 15 cr. hrs. per semester.

Graduate student **full-time** status during each summer session = 6 cr. hrs.

Graduate students may not enroll in more than 12 cr. hrs. total during Summerterm.

Graduate Assistants in Athletics are allowed tuition reimbursement for up to 9 cr. hrs. per semester during the fall and spring semesters. Tuition Benefit Applications are available at <a href="https://www.stlawu.edu/offices/human-resources/human-resources-forms">https://www.stlawu.edu/offices/human-resources/human-resources-forms</a> and must be submitted to Human Resources prior to course registration.

#### **Tuition and Fees**

Tuition is \$3,730 per 3-hour course (\$1,245 per credit hour). There is a \$40 registration fee per semester. A late registration fee of \$50 may be charged for all course registrations processed after 4:30 p.m. the Friday of the third week of classes during the fall and spring semester, or seven days after the first class of any graduate summer session.

St. Lawrence University is partnered with Tuition Management Systems (TMS) to provide online billing, payment, and account balance information for all student accounts.

An email will be sent to the SLU email address of newly admitted students with an invitation to register for the Student Account Center. Once registered, profiles can be created for parties who should have access to the student's account. This email will be sent before the student's first bill is distributed.

Due to Family Educational Rights and Privacy Act regulations (<u>FERPA</u>), students must register in the Student Account Center first and then may share access to their account with others by simply entering those parties' email addresses.

The Student Account Center can be accessed at <a href="https://stlawu.afford.com/">https://stlawu.afford.com/</a> and includes the following information.

- Account summary data and account activity which provide real time updates of billing and financial aid on a 24/7 basis.
- > Student account statements and options to pay a student bill by enrolling in a payment plan or making a one-time payment via electronic check.

Interest of 1% per month is assessed on all balances past due by 30 days or more. Students with past due balances are not allowed to register for additional courses or for subsequent semesters or summer sessions. Official transcripts will not be released until all financial obligations have been resolved. If a student's account must be turned over to a collection agency, the student is responsible for all collection costs. Graduation from any St. Lawrence University graduate program is conditional upon meeting all financial obligations to the University.

#### **Student Health Insurance**

All full-time matriculated undergraduate students at St. Lawrence University are required to enroll in the St. Lawrence Student Health Insurance Plan (SHIP) OR provide proof of alternative insurance coverage through a comparable plan. Students are automatically enrolled in SHIP and must complete an online waiver form providing proof of their alternative coverage in order not to be billed the annual premium. The plan administrator for SHIP during the calendar year 2021-2022 will be United Healthcare (UHC) and the annual premium for all students will be \$1,818.

The SHIP plan for 2021-2022 will be fully compliant with the Affordable Care Act and provide coverage for the period 8/1/21 - 7/31/22. To enroll or waive this requirement visit <a href="https://www.stlawu.edu/offices/student-financial-services/student-health-insurance">https://www.stlawu.edu/offices/student-financial-services/student-health-insurance</a>.

#### **Attendance**

Attendance is mandatory in graduate courses. Emergency situations may arise during which absence from class is unavoidable. In such cases, students are expected to discuss the absence with the instructor and to assume responsibility for make-up work.

University policy has been to allow no more than two absences for emergency purposes. Each additional absence will result in the student being asked to withdraw from the class.

Students with prior commitments or conflicting professional responsibilities should not register for courses. School vacation schedules should be checked and discussed ahead of time.

# **University Health Requirements**

New York State law mandates that each student provide proof of immunity to MMR and Covid-19 as part of the graduate application process. The University is required to provide each student with a notice concerning the meningococcal immunization and to obtain a written statement from students regarding their immunization status. The University's health center strictly follows all HIPPA and FERPA privacy practices. New students should contact University Health Services, 315-229-5392, with questions regarding immunizations.

#### Withdrawal from Courses

A graduate student may withdraw from a course with a properly executed Course Withdrawal Form. Withdrawal forms can be found on the Registrar's Office website at <a href="https://www.stlawu.edu/offices/registrars-office">https://www.stlawu.edu/offices/registrars-office</a>.

➤ Withdrawal during the **Fall and Spring semester(s)**: from the first day after the Add/Drop period ends until the end of the tenth week of classes.

- A properly executed Course Withdrawal Form with signatures from the advisor and the instructor is required.
- If a properly executed course withdrawal form does not reach the Registrar's Office by 4:30 p.m. on Friday of the tenth week of classes, the student will remain registered and the instructor's grade is recorded on the transcript.
- Withdrawal during **Summer session(s)**: after the first three class sessions until the end of the third week.
  - A properly executed Course Withdrawal Form with signatures from the advisor and the instructor is required.
  - If a properly executed Course Withdrawal Form does not reach the Registrar's Office by 4:30 p.m. on Friday of the third week of classes, the student will remain registered and the instructor's grade is recorded on the transcript.

#### **Medical Withdrawal from Courses**

With a properly executed Medical Withdrawal Form, a student may withdraw from a course or a semester for medical reasons. Documentation from a licensed medical professional is required and the form must be approved by the Education Department Chairperson. A medical withdrawal will result in the course title remaining on the permanent record and a "WM" being entered as the grade. Forms can be obtained by emailing <a href="mailto:education@stlawu.edu">education@stlawu.edu</a>.

A return of Title IV aid will be calculated according to federal regulations when a federal student aid recipient ceases to be enrolled in any courses prior to the end of the semester. Federal aid earned is calculated based on the number of days in attendance divided by the number of days in the enrollment period. After 60% of the enrollment period has passed, federal aid is considered 100% earned. Unearned aid will be returned to the federal aid program in the following order: Federal Direct Stafford Loan, Federal Perkins Loan, Federal Direct PLUS Loan, Federal TEACH Grant.

# **Grading**

Graduate course work is graded as follows:

4.0	Excellent, superior quality
3.75	
3.5	Intermediate between excellent and good
3.25	
3.0	Good, acceptable graduate quality
2.75	
2.5	Intermediate between good and poor
2.25	Lowest grade allowed for graduate credit toward a degree
2.0 - 1.0	Poor, minimum course standards met, not acceptable for graduate credit
0.0	Failing
W	Withdrawn
WM	Withdrawn Medical
E	Incomplete (see below)
X	Deferred grade for continuing course lasting more than one semester



## **Incomplete Grade**

Students will be graded on the basis of work completed as of the final class session. An "Incomplete" will be granted only when extenuating circumstances prevent completion of course requirements on time. Procrastination is not considered legitimate cause for awarding an Incomplete.

A student who does not complete course requirements because of extenuating circumstances must contract with the instructor for a grade of "E" (Incomplete); it is not automatically recorded. The contract should set forth clearly the justification for the request and a plan for completion of the course requirements. Under certain circumstances, instructors may set a specific date for completion of course requirements resulting in Incomplete. In such cases, a 0.0 will be awarded if the Incomplete is not removed within the specified time. If the specific date extends beyond the sixth week of the subsequent semester, the instructor and the department chair must request further delay from the registrar.

## **Eligibility for Financial Aid**

All graduate students eligible for Federal or New York State awards must complete minimum course progress and meet minimum GPA requirements to retain such awards in subsequent semesters. A graduate student must earn at least the minimum grade point average compared to attempted course units in the table below. The attempted course units with the associated minimum cumulative grade point average must be earned before the beginning of the term in which financial aid is to be disbursed. In order to continue to receive Federal and institutional financial aid, a graduate financial aid recipient must complete his/her program within 150% of the published length of the program measured in units attempted. For instance, if the published length is 33.5 units, the maximum time frame to compete the program cannot exceed 50 attempted units.

## **Qualitative Standard**

Attempted Units	<u>Minimum GPA</u>
0 -12	2.5

# 12 or more 3.0

**Ouantitative Standard** 

Attempted Units	Necessary % Passed
0-12	67%

12 or more 67%

# **Academic Standing**

In addition to meeting the external standards for eligibility for financial aid, graduate students must meet the following standards to demonstrate satisfactory progress and maintain academic good standing at St. Lawrence:

1. Completion of at least two courses (6 cr. hrs.) per year in the graduate program in which the student is matriculated.

2. A cumulative GPA of 3.0 or higher in that coursework.

A graduate student not meeting these standards will be placed on academic probation or suspended by the University; however, a student placed on academic probation but permitted to remain matriculated in a graduate program shall be considered in good standing where questions of eligibility for financial aid programs are concerned, unless the student's GPA is lower than the financial aid standards stated above. Records of all students not meeting these academic standards are reviewed at the end of each semester (and each summer) by the Graduate Committee on Academic Standing.

## **Graduate Committee on Academic Standing**

The Graduate Committee on Academic Standing will convene shortly after the end of any semester or term when notified by the registrar of a graduate student's failure to maintain academic good standing in a graduate program of the University. The committee is composed of two graduate faculty members of the Education Department and the University Registrar; the Dean of Academic Affairs is an ex-officio member of the committee.

#### **Academic Probation**

Students are placed on academic probation if they fail to meet satisfactory levels of either of the two standards for academic good standing of graduate students at the University. They will receive a letter from the registrar stating that they have been placed on academic probation, indicating that they must:

- 1) earn a semester GPA of at least 3.167 in each semester (and/or summer) of coursework on probation, and
- 2) enroll in at least two courses in the coming year or be suspended from the University.

They will remain on academic probation until they meet the minimum requirements for satisfactory academic progress or are suspended. Students on academic probation are expected to work with their graduate program advisor and the University's academic skills programs to plan a program to address their academic situation. Graduate students may appeal probation using the University's procedures for academic grievances stated in the Graduate Catalog under which they matriculated.

# Academic Suspension.

Graduate students who fail to meet the requirements to be returned to academic good standing at the University following any subsequent semester (or summer) of matriculated coursework will be suspended. They will be offered the opportunity to reapply for matriculation in a graduate program after two (or more) full calendar years.

# Readmission to Graduate Study

Students can apply for readmission to graduate study at St. Lawrence after two full calendar years following suspension.

Application forms for re-admission are available in the Education Department. In addition to the completed application, the following information must be provided:

- 1. Transcripts of academic work undertaken while suspended.
- 2. Letters from instructors of courses taken while suspended.

3. If applicable, letters of support from employers, counselors, supervisors, and/or therapists with whom the student has worked since suspension.

As with all graduate admissions applications, a satisfactory interview with the coordinator of the graduate program is also required for readmission.

#### **Academic Expulsion.**

Graduate students will be expelled if they fail to meet their academic readmission requirements. Expelled students who can document extenuating circumstances have the right to appeal to the Graduate Academic Standing Committee. Expulsion represents a complete severance of ties to the University. Graduate students who have been expelled do not have the option to apply for readmission.

#### **Grievance Procedure.**

It is assumed that most disagreements can be resolved informally through discussion with the faculty member(s) involved in the grievance. However, if this is not the case, the following steps may be taken:

- 1. The person with a grievance should begin by submitting a statement of the grievance in writing to the department chair or the program coordinators (with a copy to the department chair) and the faculty member named in the grievance.
- 2. In the event that the grievance cannot be resolved by the department chair, a committee of three will be formed to hear the grievance. The person with the grievance, and the faculty member named in the grievance will each select a member (faculty or student) for the committee. The third member will be the person to whom the grievance was submitted.
- 3. The committee will conduct a hearing at which both the aggrieved person and the faculty member(s) involved in the situation will be present.
- 4. The committee will render its decision, which may be appealed by either party through submission of a written statement to the University's Dean of Academic Affairs.

# **Graduate Program Description**

# Master of Arts in Leadership

The goal of the Master of Arts in Leadership degree is to inspire students to understand leadership broadly and deeply and to demand their best thinking, analysis, and expression as they engage the world as it is and as it will be.

Successful leaders inspire others to change and innovate; they face problems, gather information widely, analyze evidence, propose and debate solutions, and communicate conclusions. Leaders help groups reach decisions that uphold the values and mission of an organization or team. A liberally educated leader knows that there is rarely a single answer to a problem. There are usually multiple answers, and a leader's job is to help the group find its own way to its best answer. A liberal arts approach to leadership will help our students develop the ability to see the bigger picture, to understand the complexities and context of issues and problems, and the potential consequences of decisions.

Specific benefits of the Master of Arts in Leadership degree at St. Lawrence University include:

- A flexible curriculum (designed to meet broad areas of academic competencies while still allowing course choice and pacing).
- Value-based academic planning (focusing on mentoring relationships and highlighting students' personal and professional goals).
- A full-time cohort model or part-time learning options.
- Working relationships with your peers, professors, and administrators through Graduate Assistant Coaching positions or Research Assistantships.
- Cross-institutional funding agreements and transfer credit acceptance.

Examples of potential post-graduation employment include higher Education or private school administration, sports administration and management, college or K-12 coaching, K-12 teaching, entrepreneurship, non-profit organization or business management, professional sports player, or product sales representative.

To apply, or request additional information about this graduate program, contact the Office of Graduate Studies at (315) 229-5061 or education@stlawu.edu.

## **Program Requirements**

Letter designators next to course titles indicate to students that a course offering meets this requirement. This can be seen in the Course Catalog. Professors may apply to the Program Coordinator to meet the standards of a particular designation for their course. One course in each of the required areas is offered each fall and spring, with summer course titles and designators determined by student need.

One (1) essential project course: either Great Books Course (GB) -OR- Capstone Writing Project Course (CS)

Two (2) courses minimum: Historical Foundations & Theory (TH)

Two (2) courses minimum: Critical Analysis of Research (RS)

All other courses to meet 33 total credits may be electives (undesignated).

# **Graduate Course Descriptions**

#### LEAD-5001 Organizational Culture & Athletics (RS)

(0.83 Credits)

This research-based class will allow students to take an in depth look at Schein's principals of organizational culture (i.e., artifacts, values, assumptions). Students will research how the principals are related to the organizational culture of an athletic organization of their choice. Furthermore, students will collaborate to examine their organization of choice in comparison to others.

Requisites: None

#### LEAD-5010 Great Books in Leadership (GB)

(0.83 Credits)

What is a "great book" in the field of leadership? The purpose of this foundational graduate course is to analyze, assess, and critique books in the field of leadership that pertain to different industries such as business and entertainment. Students will have the opportunity to analyze leadership text from the past and present, while also being able to select a text of personal interest. During the semester, students will have the opportunity to reflect and connect course material to their organizations or professions.

Requisites: None

#### LEAD-5011 Sports & Legal Concepts (EL)

(0.83 Credits)

Sports and Legal Concepts That Impact Coaching (EL) This course will focus on legal principles which can affect coaching athletic teams. In order to protect players from injury and their institutions from legal exposure, coaches must be aware of the inherent risks in their profession. From practice to competition, risk is an issue coaches must manage on a daily basis. It is essential, therefore, that coaches understand the legal concept of negligence, which includes duty, breach of duty, causation and harm, and the concepts of agency and transfer of liability. Students will identify the risks in their sports and assess their facilities in order to create a safe environment for their players and themselves. Additionally, students will be introduced to laws that impact sports, such as Title IX of the United State Code.

Requisites: None

#### LEAD-5012 Leadership & Mental Health

(0.83 Credits)

Leadership and Mental Health (EL) Whether one is supervising employees, coaching athletes, teaching students, or simply being a good co-worker, it is helpful to have an understanding of mental health. Mental disorders, violence prevention, anxiety, depression, trauma, addiction, and forms of abuse will be some of the topics covered. The course will be based on both theory and practice when it comes to leadership and mental health. It will be an overview of what to expect when acting in a position of leadership or authority and when faced with ethically managing or responding to mental health issues.

Requisites: None

#### LEAD-565 Independent Study

(0.83 Credits)

No description available.

Requisites: None

#### **LEAD-592** Coaching & Athletic Administration (TH)

(0.83 Credits)

This course is designed as an introductory experience in coaching/athletic administration for graduate students pursuing the M. Leadership at St. Lawrence. Students will participate in weekly seminars focused on a variety of professional development topics related to working in an athletic department, student-athlete development, and athletic administration in schools. In addition, students will participate in on-site management, supervision, and evaluation experiences in a variety of programs (e.g. sport, physical activity, intramurals, fitness, sports information). Included in the course requirements will be the organization of a professional portfolio that will include samples of presentations focused on the development of the student-athletes in a school athletic program (e.g. personal and social responsibility, study-skills, team-building, conflict resolution, ethics, and performance enhancing drugs). Students take LEAD 592A in the fall semester of their first year and LEAD 593 in the spring of their second year.

Requisites: None

# **Graduate Faculty and Staff**

#### **Full-time Faculty in Education**

Holland, LeAnn, Ph.D., M.Phil, M.A., B.A., Assistant Professor; Coordinator, Leadership Program

Frank, Jeff, Ph.D., M.Phil., M.A., B.A., Assistant Professor; Department Chair

Ladd, Peter, Ph.D., M. A., B. A., Associate Professor

Sierk, Jessica, Ph.D., M.A., B.A., Assistant Professor

VanKirk, Elisa, Ed.D., M.S., B.S., Visiting Assistant Professor; Interim Program Coordinator, Leadership Program (Fall Semester)

# Part-time Faculty in Education

Oey, Esther, Ph.D., B.A., Visiting Assistant Professor; Coordinator, Teacher Education Program (Undergraduate)

# **Full-time Faculty and Staff Teaching Courses in Education**

Durocher, Robert, M. Ed., B. S., Sports Studies and Exercise Science and Education

Grembowicz, Fran, Associate Athletic Director; SWA; Coordinator of Academic Programs

Mahoney, Michael, M.A., B.A., Head Men's Lacrosse Coach & Assistant Academic Coordinator

# **Education Department Staff**

Basford, Erin, A.S., Graduate Admissions Specialist; Administrative Associate

# **Faculty Emeriti**

Clark, Arthur, Ed.D., M.Ed., B.A.

Fox, William M., Ph.D., M.Ed., B. S.

Hall, John, Ed.D., M.Ed., B. A.

Shuman, James, Ed.D., M.S., B.S.